

### COST ESTIMATE OF PROPOSED TRAINING

For use of this form, see ER 350-1-416; the proponent agency is CEHR-HD

INSTRUCTIONS FOR COMPLETING THIS FORM ARE FOUND IN PARAGRAPH 12a, ER 350-1-416.  
(See page 2 for special notes)

APPLICANT'S NAME (Last, First MI.)

OBJECT CLASS		AMOUNT		
		MRGP & WREL	CEEP	P & PMP
11	CURRENT SALARY (GS/GM _____ STEP _____ ) -PROJECTED STEP INCREASE -LOCALITY COMPARIBILITY PAYMENT -SPECIAL PAY RATE SCHEDULE: YES <input type="checkbox"/> NO <input type="checkbox"/>	\$ _____	\$ _____	\$ _____
12	FRINGE BENEFITS (15%)	\$ _____	\$ _____	\$ _____
21	*TRAVEL AND TRANSPORTATION OF PERSONS:  -LOCAL MILEAGE (distance between home & local school when training is within LTT nominee's commuting area of permanent residence) _____ (miles per day) x _____ (cents per mile) x _____ (days of training) -ONE ROUND TRIP (when facility is outside LTT nominee's commuting area) \$ _____ **FIELD INVESTIGATIONS (for CEEP & P&PMP Programs only) CEEP INVESTIGATIONS _____ x \$ _____ P&PMP INVESTIGATIONS _____ x \$ _____ *PER DIEM OR PARTIAL PCS -ROUND TRIP TO FACILITY ( _____ days x _____ ) \$ _____ *PER DIEM AT TRAINING FACILITY OR PCS COSTS ( _____ days x \$ _____ ) \$ _____ -CEEP ONLY (College Station, TX) ( _____ days x \$ _____ ) \$ _____ -P&PMP ONLY (Fort Belvoir, VA) ( _____ days x \$ _____ ) \$ _____ -PER DIEM FOR INVESTIGATIONS (for CEEP and P&PMP Programs only) -CEEP ONLY: VICKSBURG, MS ( _____ days x \$ _____ ) \$ _____ DUCK, NC ( _____ days x \$ _____ ) \$ _____ -P&PMP ONLY: ( _____ days x \$ _____ ) \$ _____	\$ _____	\$ _____	\$ _____
22	*TRANSPORTATION OF THINGS (350 lbs)	\$ _____	\$ _____	\$ _____
25	***TUITION	\$ _____	\$ _____	\$ _____
26	***BOOKS, SUPPLIES AND MISCELLANEOUS SERVICES (List items and costs separately)	\$ _____	\$ _____	\$ _____
TOTALS		\$ _____	\$ _____	\$ _____

I CERTIFY THAT THE COST ARE CORRECT AND WITHIN LEGAL LIMITS OF TRAINING, TRAVEL AND FINANCE REGULATIONS.

DATE (YYYYMMDD)	TRAINING OFFICER SIGNATURE	DATE (YYYYMMDD)	RESOURCE MANAGER'S SIGNATURE
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\*\*PROVISIONS OF VOLUME 2, JOINT TRAVEL REGULATIONS, APPLY.  
\*\*SEE ANNUAL ANNOUNCEMENT FOR ESTIMATES.  
\*\*\*NOTE: FOR CEEP: OBJECT CLASS 25 INCLUDES 2 SEMESTERS AT TEXAS A&M, SUMMER SESSION AT DUCK, NORTH CAROLINA & WES AND PROSPECT TRAINING.  
FOR THE P&M PROGRAM: OBJECT CLASS 25 IS FURNISHED BY WRSC AND MUST NOT BE BILLED.  
OBJECT CLASS 26 MUST NOT EXCEED \$350.00.

ADDITIONAL COMMENTS, REMARKS OR EXPLANATIONS